Curriculum Vitae

**Name: Prabhjeet Kaur**

**Email:** [meprabhjeetkahlon@gmail.com](mailto:meprabhjeetkahlon@gmail.com)

**Mob No:** +61456351545

**Qualifications Obtained:**

* Bachelor of Science in Nursing (04/09/2010 – 10/09/2014) at Sri Guru Ram Das College of Nursing, Sri Amritsar, under Baba Farid University of Health Sciences, Faridkot, Punjab, India. I have passed successfully with overall 70% marks.
* EPIQ-RN (Entry Program for Internationally Qualified Registered Nurses) (11/11/2019 – 31/01/2020) at Institute of Health and Management, Melbourne, VIC, Australia. As a part of this program, I was placed as a student nurse in Autumn Aged Care, Boronia. I have finished this course successfully.
* Graduate Diploma of Nursing (01/07/2019-ongoing) at Institute of Health and Management, Melbourne, VIC, Australia.
* Personal Care Assistant (PCA) (17/07/2019-ongoing) at The Institute of Health and Nursing, Melbourne, Australia.

**Work History:**

* Emergency department as Full-time Registered Nurse (Code no: 17493) (20/12/2014 – 01/09/2017) at Dayanand Medical College and Hospital, Civil Lines, Ludhiana, 141001, Punjab, India. Contact: 0161 – 4687504
* General ward and emergency department as Full-time Registered Nurse [ 01/09/2017- 31/05/2019] at Dhariwal Medicity Hospital, Dhariwal, Gurdaspur, Punjab, India. Contact: +917009004127.
* Guardian care nursing agency (Point Cook, Melbourne, VIC, Australia) working as personal care assistant. Worked with aged people, people suffering from Dementia, Autism and other health conditions.

**Responsibilities included but not limited to:**

* Clinical observations and hemodynamic monitoring
* Personal care including bed bath, mouth care and perineal care
* Nasogastric tube feeding
* Administer schedule 8 medications and I/V fluid administration
* Insertion of nasogastric tubes, I/V and urinary catheters
* Wound care and dressing
* Manual handling and positioning the patient
* Assisting with procedures including tracheostomy, central catheter insertion, oral and endotracheal intubation
* Admission and discharge
* Reporting and documentation
* Progress notes and documentation
* Measuring vital signs.
* Providing individualized patient care in collaboration with other health care members.
* Recognizing safety risks and preventing infections.
* Promoting healthy nutrition and fluid intake.
* Changing bed linens.
* Assisting in procedures like Intubation, Central line insertion, Tracheostomy etc.
* Promoting personal hygiene.
* Moving, Positioning and transferring a patient.
* Providing elimination assistance.
* Maintains good relationship with all colleagues and workers as a ream member.

**Work related qualities but not limited to:**

* Very flexible in terms of working hours and days.
* Available at weekends.
* Able to work effectively and independently or within a multidisciplinary team contributing to a strong team approach using open communication.
* Interact effectively with customers to obtain optimum quality of work.
* Understand and able to implement the fact that communication is the key to quality in any profession.
* Accountable to and able to work under the general direction and guidance of the unit manager and receives guidance and support from other senior staff and team in order to initiate, implement and evaluate quality of work.

**Registration History:**

**AHPRA general registration as a nurse**

Reg. No-NMW0002394567 Registered Nurse Division 1

**Punjab Nurses Registration council (Punjab, India)**

Reg. No- 8872 Registered Nurse

Reg. No -8872 Registered Midwife

**Other Certification:**

* Registered nurse certificate
* Evidence that I have the 2020 Flu Vaccination (Including flu, DPT, hep B, etc.)
* First Aid
* My Health Record Hand Hygiene
* CPR and Manual handling (as a part of EPIQ-RN)
* National police check
* Working with children check
* Covid-19 certificate
* Proof of the right to work lawfully in Australia
* Available 5 days/nights a week, days can be negotiated

**References:**

* Parmjeet Kaur (registered nurse at DMCH, Ludhiana, India).

Contact: +61468664613. Emial- parmk790@gmail.com

* Grant Bradley ( supervisor/ instructor at Autumn aged care, Boronia)

Contact-0429777679. Email- grantangelbradley@gmail.com

**I declare that The Curriculum Vitae is true and correct.**

**Prabhjeet Kaur**